# **SUU Continuing Education**

Registration Information

Course Name: UCET Conference 2025 Course Number:EDPD 5264 11 Credit: 1 Cost: \$23.00 CRN Number: 21390

Registration for this course <u>closes</u> at 11:59pm on 02/28/25.

#### **STEP 1: Fill Out Application Form**

A. Click here to go to the <u>Application Link</u>, if you have already applied within the last two semesters, please use this link instead: https://apply.suu.edu/register/k12\_crn

B. Fill in the required information

C. When you reach the question asking if you are taking an Educator Endorsement select "No, I am not registering for an Endorsement Course

C. Enter in the Semester of Summer 2025

### **STEP 2: When Prompted, Enter in Course CRN**

A. Please enter the 5 digit CRN('s) **21390**. (Do not enter the course number EDPD 5XXX or you will not be registered for the class)

B. Please enter in the total number of credits for the class(es) located at the top of this form

C. Hit submit

#### STEP 3: Pay for your course

A. You will be automatically directed to pay

B. You can chose not pay if your district is paying or if you need to pay Later

Please make sure to read and abide by all of our policies.

#### STEP 4: Confirmation email

a) Upon completion of the form, you will receive a confirmation email.

<u>Within 3 Business Days</u>, you will receive an email confirming course registration. Please be on the lookout for this email as it details how to activate your portal and order a transcript.

## Frequently Asked Questions:



How To Activate your SUU portal.



How To Order Your SUU Transcript.



How does my Endorsement course apply to SUU's M.Ed?

If you have any issues with this process, please contact K12 Programs via phone at 435-865-8085 or via email at k12inservice@suu.edu